

ORDER FORM – CHRISTMAS 2015

01483 243444 www.copymytapes.co.uk

REGISTER POST YOUR TAPES TO: CMT. 24 Rosehill, Claygate, Esher, KT10 0HL



My Name (PLEASE PRINT): _____ **DATE:** _____ /2015

My Address (PLEASE PRINT): _____

POSTCODE

My contact telephone number: _____ **Mobile:** _____

My email address (PLEASE PRINT): _____

I would like to be invoiced by: PAYPAL CHEQUE (MAKE PAYABLE TO J.KOSBAB)

Please note – **do not** send any payment with your tapes. We will invoice you once we have completed your job.

I understand that the Xmas deadline has passed (23rd November) and therefore my order will NOT be processed in time for Xmas. In addition, due to the Xmas holidays, I may not receive my order back until January 2016

OR

I have spoken to CopyMyTapes and have booked my order into the PREMIUM FAST TRACK SERVICE for an additional fee of £..... so that my order can be processed and invoiced before Xmas



- > PLEASE RETURN **BOTH** MY MASTER TAPES AND COPIES IN ONE 'RECORDED (Signed For)' PARCEL
- > **OR** PLEASE POST THEM **SEPARATELY** VIA 'RECORDED (Signed For)' – FOR EXTRA SAFETY (extra postage will be incurred)

How many tapes I am sending you and what formats? Example box below:

VHS / DV / MINI DV / HI8 / etc.	HOW MANY TAPES?	COST OF TRANSFER
<i>Example: VHS</i>	<i>X 1</i>	<i>£10.00</i>
<i>Example: Video8</i>	<i>X 4</i>	<i>£32.00</i>
<i>TOTAL</i>		<i>£42.00 plus P&P</i>

Please fill out the table below

TAPE FORMAT <small>VHS / VIDEO8 / SD CARD / CINE FILM ETC.</small>	HOW MANY TAPES/CARDS/?	COST OF TRANSFER
		£
		<small>Plus £2.00 packaging Plus POSTAGE</small>

POSTAGE WILL BE CALCULATED AT THE ROYAL MAIL 'RECORDED (Signed For) FIRST CLASS'. **PACKAGING** is just £2.

PLEASE BE AWARE WE CANNOT BE HELD RESPONSIBLE FOR POST OFFICE ERRORS. We are only insured for the value of the tape stock, memory cards, or other storage devices – we are not covered for DAMAGE OR LOSS TO ANY TAPES/CARDS ETC HOWEVER CAUSED.

We handle all tapes professionally and treat every tape with utmost care. If you are unsure about this disclaimer, please do speak to us.

I AGREE TO THE ABOVE - SIGNED BY: _____

OFFICE USE ONLY

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PACKAGE ARRIVED	EMAILED CLIENT	INVOICED	PAID	POSTED?	NOTES
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